Covering letter for self certification

From

M/s.

To.

Inspector of Factories, Factories Department,

Sir.

Sub:-Application for Registration under Self Certification Scheme under Factories Act

1948 and Rules made there under Implemented by Factories Department as per

the terms & conditions of Scheme.

Ref: G.O.Ms.No. 37 dated 16.12.2015 of LET&F Department regarding Self Certification

Scheme of the Factories Department Telengana.

I/We have gone through the above said scheme and have understood the same. I/ We wish to be covered under the said scheme. As such I/ We request you to kindly issue me/us necessary approval for the same. The necessary information and other documents, as required under the Scheme, are enclosed. I/We undertake to abide by all terms and conditions of the Scheme. It is also certified that I/We am/are competent & duly authorized to make any statement or provide any information to any Central / State Government agency on behalf of this establishment.

Kindly issue the necessary registration at the earliest

Yours faithfully,

( ) Name & Address of the Occupier.

Note : Digital Signature / Scanned signature of the occupier